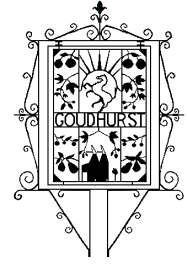


# Goudhurst Parish Council



## STAFFING COMMITTEE

Minutes of a Meeting held on Tuesday 06 September 2022 at 6.00pm in Goudhurst Village Hall

Present: Cllrs Jill Andrew, David Knight and Phil Kirkby (Chairman). Cllr Antony Harris from 18.08  
Claire Reed, Clerk.

1. Apologies for Absence: were received from Cllr Guy Sutton.
2. Declarations of Interest: None

It was resolved to consider item 5 on the agenda, staff absence, first.

### 3. STAFF ABSENCE

It was **noted** that the Deputy Clerk has been on sick leave for 4 weeks. Due to a change in circumstances, it was **resolved** to allow the Deputy Clerk to retire earlier than planned on 30 September 2022. It was **noted** that the Deputy Clerk has accepted, in principle, the offer of a paid consultancy role on a self-employed basis. It was **resolved** to delegate the preparation of a draft consultancy agreement to Cllr Jill Andrew. It was further **resolved** to make the final payment into the Deputy Clerk's pension fund prior to his retirement on 30 September. **Action: Cllr Jill Andrew to draft agreement and the RFO to arrange the pension payment.**

### 4. CLERK'S CONTRACT

It was **resolved** to agree the Clerk's new contract with immediate effect. The contract will be signed by the Clerk and Cllr Phil Kirkby, vice-chair of the Staffing Committee, on behalf of Council. **Action: Cllr Phil Kirkby.**

### 5. RFO'S CONTRACT

It was **resolved** to agree the RFO's new contract with immediate effect. The contract will be signed by the RFO and Cllr Phil Kirkby, vice-chair of the Staffing Committee, on behalf of Council. **Action: Cllr Phil Kirkby.**

The meeting closed at 6.40pm

Claire Reed  
Clerk