

Goudhurst Parish Council



MINUTES OF AN EXTRAORDINARY MEETING OF GOUDHURST PARISH COUNCIL on Tuesday 21 June 2022 at 6.30pm

PARTICIPANTS

Councillors Antony Harris (Chairman), Craig Broom, Alan Foster, Phil Kirkby, David Knight, Barry Noakes, Mrs Caroline Richards, and Guy Sutton.
Claire Reed, Clerk and Anthony Farnfield, Deputy Clerk and RFO.

APOLOGIES

098/22 Were received from Cllrs David Boniface and Mrs Alison Webster who are on holiday and Chris Ditton who is in hospital.

DISCLOSURES OF INTEREST

099/22 There were none.

QUESTIONS AND STATEMENTS FROM THE PUBLIC AND THE PRESS

100/22 There was none.

ANNUAL ACCOUNTS 2020-21 AND AUDIT

- 101/22 The Council considered and approved the Statement of Internal Control for the year ending 31 March 2022. The Chairman and the Clerk signed the Statement on behalf of the Council.
- 102/22 The Council considered and approved the Annual Governance Statement for 2021-22. The Chairman and Clerk signed and dated the Statement on behalf of the Council.
- 103/22 The Council considered and approved the Accounting Statements and supporting documents as provided by the Responsible Financial Officer who had, prior to the meeting, signed and dated Section 2 of the AGAR for 2021-22. The Chairman signed and dated the Accounting Statement on behalf of the Council.
- 104/22 The Council noted the period for the Exercise of Public Rights from Monday 27 June to Friday 05 August 2022 inclusive.

<i>Balance per bank statements at 31 March 2022</i>	<i>£</i>
Unity Trust Bank current account	67,693.96
NatWest Business Current Account	33,773.03
CCLA Public Sector Deposit Fund	<u>20,586.16</u>
Net balances as at 31 March 2021	122,053.15

STAFFING COMMITTEE

- 105/22 It was **resolved** to appoint Mrs Panetta Horn as Responsible Financial Officer from 01 July 2022 for 10 hours per week at SCP 25 on the NJC scales. **Action: Clerk to issue letter of appointment.**

106/22 It was **resolved** to begin the recruitment of an Assistant Clerk in preparation for the retirement of Anthony Farnfield, Deputy Clerk on 31 March 2023. It is anticipated that the new Assistant Clerk will start in September 2022 and will be contracted for 16 hours per week at SCP 1 on the NJC scales. **Action: Clerk and Staffing Committee.**

NEXT PARISH COUNCIL MEETING

107/22 Parish Council meeting on Monday 11 July 2022 at 7.30 pm in Goudhurst Village Hall.
Action: The Clerk

Claire Reed
Clerk

These Minutes are subject to approval at the next meeting of Council