

## Minutes

### GOUDHURST PARISH NEIGHBOURHOOD DEVELOPMENT PLAN GROUP

#### Steering Committee (SC) Meeting # 20

#### Monday March 5th 2018, 7.30 pm, Jessel Room

**Present:** Colin Willis (CW), Linda Hall (LH), Craig Broom (CB), Paul Griffin (PG), Michael Thornton (MT), Linda Griffin (LG), Richard Hillier (RH), Adrian Smith (AS), Barbara Stafford (BS), Anthony Harris (AH),

#### 1. Apologies

Victoria Aldwinkle (VA), Ed Bates (EB), Jim Boot (JB) John Leavens (JL), Shiona Gardiner (SG), Peter Woods (PW), Guy Sutton (GS)

Chris Ditton (CD), Susan Newsom (SN), Caroline Richards (CR), Stephen Wickham (SW),

#### 2. Minutes of Meeting # 17 (22/1/18) – Matters Arising

The minutes of the previous meeting were approved.

Action item 108 has not progressed and items 123, 125, 130 will be discussed in meeting

#### 3. Feedback/Progress Reports:

##### 3.1. Editorial Team

AS updated the group on the progress of the writers team. Policies have been distributed amongst the team and they are being combined with a justification and the evidence we have gathered so far. All policies are being carried through to the plan at this stage although this will likely change following consultation with TWBC – JB to organise meeting with TWBC to discuss policies. A draft copy of the plan will be available for review prior to the next Steering meeting.

LH updated the group on progress with the Cranbrook NDP and AH reiterated that the Hawkhurst NDP had an excellent section on design that applied in Goudhurst. CB to include similar in our plan. LH noted that the Cranbrook had a succinct section covering the history of the town written by the history society and suggested that Goudhurst history society could be asked to write a one page history of the Parish for inclusion in the plan. PG to action.

##### 3.2. Sites Assessment team

RH updated the group noting that all 23 site visits had been completed and documented. Graham Hills was writing up the findings with 16 completed to date. LH commented that Cranbrook had details of the Borough Assessment of sites in their Parish. CB to search for the results for Goudhurst.

JB to organise a meeting with TWBC in April to share our preferred sites with the TWBC planning team to understand our alignment and help us understand if we should be allocating sites in our plan. The object of the meeting is to understand how our plans can align.

AH noted that the KALC Chairman's meeting was on the 13<sup>th</sup> March where TWBC will provide an update on their plan and the impact of allocations on the smaller parishes. AH to feedback to next meeting. There is an open KALC meeting hosted by Goudhurst in the Parish Hall on May 23<sup>rd</sup>.

##### 3.3. Landscape Character working group

In the absence of PW CB provided an update on the Landscape Character Assessment. The document is taking shape and covers heritage, views, green spaces, assets etc. A draft will be available for the April meeting.

MT noted that a public consultation on changes to NPPF had been released covering, amongst other things, Viability Assessment and land banking. The consultation also addresses Nimby councils. The public have until

the 10<sup>th</sup> May to respond to the consultation.

BS gave an update on Shepherds Lawn noting previous comments from the Conservation architect that we should 'protect the ridgeline to west of Goudhurst at any cost'. The retrospective planning application was recommended for refusal by Goudhurst PC and it will now go to the TWBC planning committee.

#### 3.4. Photo competition judging and awards

Awards for the NDP Photographic competition will be presented on April 10<sup>th</sup> in St Mary's Church at 7:30 for 8. Refreshments will be provided. There is a meeting on the 14<sup>th</sup> of March to prepare the evening and schedule the printing of displays etc.

### 4. Training workshop Sessions:

#### 4.1. Community Led Housing Event

CW confirmed the meeting on the 9<sup>th</sup> March. CW, CB, PG, LG, RH will attend.

#### 4.2. Policy writing & development

The policy writing workshop is scheduled for March 26<sup>th</sup> at 14:00 in the Jessel Room. All are invited.

#### 4.3. Plan Options & Projects

Our alternative and options workshop will be held on April 28<sup>th</sup> between 0900 – 1300. MT outlined the approach to look at reasonable alternatives although, given feedback from TWBC, there is the option to scope down the options from very large alternative which we now know are not likely so rationalizing our approach. We will also discuss the pros/cons of allocating sites (either all, some or none) and our criteria. We will also look at community projects and how we categorise, initiate, fund and deliver them.

An Invite to all those who were involved in the autumn 2017 meetings will be sent and copy to the email list. CB to action. It will be advertised in the Parish magazine (CW) and Facebook (CB). We will need to engage people to deliver any identified projects and we will discuss this with past members of the working groups.

### 5. Next Public consultation

#### 5.1. Launch evening Thursday May 24 – tbc

The group discussed our next major public engagement which will launch the draft Neighbourhood Plan for consultation. We agreed that we need to mobilise people before we go into May. The meeting will be one year on from the questionnaire and the intent is to deliver a similar meeting. We will launch a consultation draft of the plan and by the meeting will have a firm date for distribution. We will need to distribute invitations to the meeting to be delivered to all households. Options for a video of the proposed plan will also be discussed. CB to organise a team to deliver the evening. CB to organise date for the meeting.

### 6. Date of Next Meeting(s):

April 16<sup>th</sup> 2018 7:30 Jessel Room – Steering

### 7. AOB

LH noted that the TWBC option for a new Garden Village (scale between 3,000 and 10,000) was still being considered for delivery towards the end of the planning period. The option is seen as strategic and should address issues historically associated with the lack of a 5 year housing supply.

PG Look at the summary document distributed with the minutes. This will form the communication at the 'Meet the Village' event on the 17<sup>th</sup> March at which the NDP group have a table. The document summarises our activities and documents the objectives identified in the Autumn workshops. Three key points, we should play down the commitment to deliver every aspiration voiced by residents; include the ANOB specifically in our Landscape protection and identify non-residents and tourists as benefitting from our Landscape setting.

CB commented that once we have our options and alternatives identified we will have to evaluate them using the scoring mechanism in the Sustainability Analysis Scoping Document. All of the Steering group and possibly a wider audience should score our options. CB to distribute mechanisms and forms at next meeting.

RH passed a SWOT analysis completed by the West Kent Leadership group which had analysed business opportunities in West Kent which may be useful in evaluating business options for our plan.

The meeting closed 09:20.

### Outstanding Actions from meeting #19

#	Date Raised	Description	Owner(s)	Target Date
108	2/10/17	CW to look at engagement with the Forestry Commission and the National Trust	CW	Revised 08/01/18
123	13/12/17	CB to arrange housing workshop for January	CB	Deferred to 5/3/18
125	13/12/17	CB to arrange policy training for the writers	CB	Scheduled 26/3/18
130	19/2/18	CW to find an alternative date to judge the photographic competition.	CW	Completed
131	5/3/18	history society could be asked to write a one page history of the Parish for inclusion in the plan.	PG	16/4/18
132	5/3/18	Ensure that appropriate design components are included in our plan using Hawkhurst as a model	CB	16/4/18
133	5/3/18	CB to search for details of the Borough Assessment of sites in Goudhurst.	CB	16/4/18
134	5/3/18	JB to organise meeting with TWBC in April to review sites	JB	16/4/18
135	5/3/18	JB to orgainise meeting with TWBC to discuss planning policies following release of our initial plan	JB	16/4/18
136	5/3/18	CB to organise a team to deliver open evening	CB	16/4/18
137	5/3/18	CB to book venue for Options and alternatives meeting	CB	16/4/18
138	5/3/18	CB to book Village hall for all parish meeting	CB	16/4/18
139	5/3/18	CB to distribute mechanisms and forms at next meeting.	CB	16/4/18
140	5/3/18	An Invite to all those who were involved in the autumn 2017 meetings will be sent and copy to the email list, Parish magazine and facebook	CB/CW	15/3/18