

AGENDA

GOUDHURST PARISH NEIGHBOURHOOD DEVELOPMENT PLAN GROUP

Steering Committee (SC) Meeting # 25

Monday July 2nd 2018, 7.30 pm, Jessel Room

Present: Colin Willis (CW), Craig Broom (CB), Paul Griffin (PG), Linda Griffin (LG), Richard Hillier (RH), Adrian Smith (AS), Barbara Stafford (BS), Jim Boot (JB), Peter Woods (PW), Anthony Harris (AH), Michael Thornton (MT), Ed Bates (EB), John Leavens (JL), Shiona Gardiner (SG)

Apologies: Guy Sutton (GS). **Absent:** Linda Hall (LH)

1. Minutes of Meeting # 21 (4/6/18) – Matters Arising

BS asked for a change to the minutes to better reflect her comments. CB to action.

2. Revisit terms of Reference of Steering

There were concerns raised at the last meeting as to the scope and remit of the NDP group. It was agreed no changes to the TOR was required.

3. Sites Assessment

Richard Hillyer updated the meeting on the sites assessment activity and referenced the summary report that had been distributed to steering members.

CB had sent the activity process and summary to the GPC Clerk for distribution to GPC councillors prior to the meeting on the 3rd July. This though has not yet been distributed and the document will be updated to reflect the changes.

An updated copy had been delivered by Graham Hills prior to the meeting and this was available on-screen. All of the sites submitted in TWBC calls for sites have been visited and assessed and two sites that have since come forward have also been assessed. TWBC have had a 9 month delay on their plan and so have not closed the sites process. It is likely that new sites will come forward over the coming months.

The Sites team have been assessed resulting in three categories:

1. Those which were considered potentially suitable for development could be considered for allocation
2. Sites that were previously developed and so might be suitable for further consideration.
3. Those sites that are not considered suitable for development

MT noted that from the detailed assessments and their conclusions it is clear that there has been a strong process used across all of the sites and the level of rigour of the sites team has been high. MT added that TWBC are delivering a 'bottom-up' plan and housing numbers for the Parish, at present, would be based upon suitable sites and not on an allocated number.

TWBC had shared, in confidence, their assessment of the sites submitted to sites assessment. RH noted that in all but one instance there was agreement with TWBC around the disposition of sites.

There is one very large brownfield site in the Parish, Bedgebury Manor. We discussed creating policies specifically around how we might like to see this develop.

AH raised concerns about publishing details of our findings, particularly to the borough given experience in other Parishes. RH noted that Goudhurst, unlike some other parishes (Benenden) the smallest number of sites and the quantum of development in Goudhurst would be low.

AH was unsure of the legal position in publishing details of our assessment to TWBC and the wider public. This is unclear as past activities are all managed by TWBC. The Parish Council do not have the manpower, expertise or money to manage queries or objections from landowners or residents.

It was agreed that the summary document would only be shared with steering, the sites team and GPC.

CW noted that including sites in our plan would give it substance and put the question to the group as to whether we should include sites in our plan in some form and there was consensus that we should with one opposing.

CW asked if we should be candid with TWBC about our findings having received details of their assessments. The decision around sharing information, and the level of detail shared will be taken at the meeting with the Parish council which is due to take place on the 3rd July. CW noted that the plan is being developed on behalf of GPC and specific detail such as this should be only included with their approval.

4. Agree List of Local Green Spaces

IN the absence of PW EB updated the group on the outcome of the Green Spaces meeting with TWBC. The original list has been updated with new green spaces added in all communities. There is a level of clarity and agreement around which sites are now included as Green Spaces in Goudhurst. Because we are working with TWBC on this the borough and Parish will propose the same list of sites. JB suggested we look at the Locality criteria for Green Spaces as this may provide additional insight.

The sites were discussed and the overall list approved. Two of the sites rejected will be discussed with TWBC in the meeting on the 12th.

All sites proposed and agreed will be discussed at the joint workshop with TWBC on the 12th July.

The Green Spaces will be put forward in our plan and we will need to make suitable efforts to contact landowners ahead of the plan. JB noted that for us or TWBC to publish we do not need the permission or agreement from the landowner. Should a landowner

disagree with the designation they have the right to be heard by the inspector appointed to review our plan.

5. [Feedback/Progress Reports:-](#)

The writers team are progressing the delivery of the full plan and a summary of the policies developed so far will be produced (CB) for the meeting on the 12th of July. These will be shared with GPC but AH confirmed there would be no restrictions on issuing such a document.

6. - [Timetable for issue of draft plan](#)

A draft copy of the plan will be available for the August Steering meeting.

7. [Forthcoming meetings](#)

JB noted that there were still tickets available for the (ACRK) Funding Workshop (ACRK) on Wednesday July 11, 2-4pm. CW/CB planning to attend.

There is an all-day workshop with TWBC on the 12th July to discuss Sites, Green Spaces and policies. All members of steering and GPC are invited.

8. [Date of Next Meeting:](#)

August 6th 2018 at 7:30 Jessel Room

9. [AOB](#)

CW noted the application to AECOM for a grant to deliver a design code for the Parish has been submitted.

Outstanding Actions from meeting #24

#	Date Raised	Description	Owner(s)	Target Date
128`	16/4/18	GH will complete the write-up of the overall process and a site comparison table for completeness	GH	Complete
144	5/4/18	CB to re-send minutes from last meeting	CB	Complete
145	5/4/18	RH to inform Five-Fields owner about the call for sites process	RH	Complete
146	5/4/18	CB to work with Graham Hills to create an assessment summary	CB/CW	Complete
147	5/6/18	CB/CW/AS to support the fete.	CB	Complete

148	5/6/18	JB to contact Anthony Farnfield to formally as AECOM to provide support for a design guide.	JB	Complete
149	5/6/18	CB to update the minutes to reflect JB comments	CB	Complete
150	5/6/18	CB to ensure JB and LG have access to the shared drive.	CB	Complete
151	6/7/18	CB to update the minutes to reflect BS comments	CB	Complete
152	6/7/18	CB to update the sites briefing paper and send to GPC councilors ahead of the meeting on the 3 rd July	CB	Complete
153	6/7/18	CB to produce a policy summary for TWBC meeting	CB	Complete