

## MINUTES

### GOUDHURST PARISH NEIGHBOURHOOD DEVELOPMENT PLAN GROUP

#### Steering Committee (SC) Meeting # 24

**Monday July 2nd 2018, 7.30 pm, Jessel Room**

1. Apologies
2. Minutes of Meeting # 21 (4/6/18) – Matters Arising
3. Revisit terms of Reference of Steering
4. Sites Assessment
  - Review and endorse Findings of ‘Sites suitable for further consideration’
  - Agree Strategy for meeting with TWBC Planners July 12
5. Agree List of Local Green Spaces
6. Feedback/Progress Reports:-
  - Status drafting of policies and evidence
  - Timetable for issue of draft plan
7. Forthcoming meetings
  - CLT Funding Workshop (ACRK) – Wednesday July 11, 2-4pm
  - TWBC Planners – Thursday July 12
8. Date of Next Meeting:
  - August 6<sup>th</sup> 2018 at 7:30 Jessel Room
9. AOB

#### Outstanding Actions from meeting #23

#	Date Raised	Description	Owner(s)	Target Date
143	16/4/18	GH will complete the write-up of the overall process and a site comparison table for completeness	GH	Complete
144	5/4/18	CB to re-send minutes from last meeting	CB	Complete

145	5/4/18	RH to inform Five-Fields owner about the call for sites process	RH	4/7/18
146	5/4/18	CB to work with Graham Hills to create an assessment summary	CB/CW	Complete
147	5/6/18	CB/CW/AS to support the fete.	CB	Complete
148	5/6/18	JB to contact Anthony Farnfield to formally as AECOM to provide support for a design guide.	JB	4/7/18
149	5/6/18	CB to update the minutes to reflect JB comments	CB	Complete
150	5/6/18	CB to ensure JB and LG have access to the shared drive.	CB	Complete
151	12/6/18	CB to update the minutes to reflect BS comments	CB	Complete